

**ORDINANCE NO. \_\_\_\_\_**

An ordinance authorizing the employment of personnel in the Department of Public Works, Bureau of Street Services of the City of Los Angeles.

**THE PEOPLE OF THE CITY OF LOS ANGELES  
DO ORDAIN AS FOLLOWS:**

Section 1. Employment authorization for Fiscal Year 2021-22 is hereby granted to the Department of Public Works, Bureau of Street Services for the designated number of positions in each code and title as provided in this ordinance.

**BUREAU OF STREET SERVICES**

**No.            Code            Title**

(a) Regular Positions:

1	0883	Service Coordinator
1	1116	Secretary
1	1117-3	Executive Administrative Assistant III
1	1170	Payroll Supervisor
3	1201	Principal Clerk
12	1223	Accounting Clerk
17	1358	Administrative Clerk
23	1368	Senior Administrative Clerk
3	1461-2	Communications Information Representative II
1	1461-3	Communications Information Representative III
1	1523-1	Senior Accountant I
1	1530-2	Risk Manager II
2	1555-1	Fiscal Systems Specialist I
2	1555-2	Fiscal Systems Specialist II
7	1596	Systems Analyst
2	1597-1	Senior Systems Analyst I
1	1597-2	Senior Systems Analyst II
1	1702-1	Emergency Management Coordinator I
1	1727	Safety Engineer
3	1832-1	Warehouse and Toolroom Worker I
1	2481-1	Supervising Transportation Planner I
49	3112	Maintenance Laborer
38	3114	Tree Surgeon

(a) Regular Positions:

26	3115	Maintenance and Construction Helper
19	3117-1	Tree Surgeon Supervisor I
10	3117-2	Tree Surgeon Supervisor II
1	3127-1	Construction and Maintenance Supervisor I
10	3151	Tree Surgeon Assistant
3	3160-1	Street Tree Superintendent I
1	3160-2	Street Tree Superintendent II
11	3344	Carpenter
2	3345	Senior Carpenter
7	3351	Cement Finisher Worker
31	3353	Cement Finisher
4	3443	Plumber
2	3451	Masonry Worker
3	3523	Light Equipment Operator
73	3525	Equipment Operator
2	3558	Power Shovel Operator
36	3583	Truck Operator
89	3584	Heavy Duty Truck Operator
81	3585	Motor Sweeper Operator
1	3734-2	Equipment Specialist II
3	3771	Mechanical Helper
2	3773	Mechanical Repairer
2	3796	Welder
1	3799	Electrical Craft Helper
3	3863	Electrician
1	3913	Irrigation Specialist
2	4143-1	Asphalt Plant Operator I
6	4143-2	Asphalt Plant Operator II
2	4145	Asphalt Plant Supervisor
57	4150-1	Street Services Worker I
11	4150-2	Street Services Worker II
3	4150-3	Street Services Worker III
57	4152-1	Street Services Supervisor I
22	4152-2	Street Services Supervisor II
4	4156	Assistant Director Bureau of Street Services
15	4158-1	Street Services Superintendent I
5	4158-2	Street Services Superintendent II
1	4159	Director Bureau of Street Services
4	4160-1	Street Services General Superintendent I
32	4283	Street Services Investigator
5	4285-2	Senior Street Services Investigator II

(a) Regular Positions:

1	4286-1	Chief Street Services Investigator I
1	4286-2	Chief Street Services Investigator II
13	7228	Field Engineering Aide
2	7237	Civil Engineer
4	7246-2	Civil Engineering Associate II
2	7246-3	Civil Engineering Associate III
1	7310-2	Environmental Specialist II
1	9168	Contract Administrator
6	9171-1	Senior Management Analyst I
3	9171-2	Senior Management Analyst II
1	9182	Chief Management Analyst
16	9184	Management Analyst
1	9485	Senior Civil Engineer
1	9489	Principal Civil Engineer
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(b) To be Employed As Needed in Such Numbers as Required:

1116	Secretary
1141	Clerk
1223	Accounting Clerk
1358	Administrative Clerk
1368	Senior Administrative Clerk
1501	Student Worker
1502	Student Professional Worker
1508	Management Aide
1537	Project Coordinator
1538	Senior Project Coordinator
1539	Management Assistant
1596	Systems Analyst
1599	Systems Aide
3112	Maintenance Laborer
3113-1	Vocational Worker I
3114	Tree Surgeon
3115	Maintenance and Construction Helper
3141	Gardener Caretaker
3143	Senior Gardener
3151	Tree Surgeon Assistant
3344	Carpenter
3345	Senior Carpenter
3351	Cement Finisher Worker
3353	Cement Finisher

(b) To be Employed As Needed in Such Numbers as Required:

3443	Plumber
3451	Masonry Worker
3523	Light Equipment Operator
3525	Equipment Operator
3583	Truck Operator
3584	Heavy Duty Truck Operator
3585	Motor Sweeper Operator
3771	Mechanical Helper
3773	Mechanical Repairer
3796	Welder
3799	Electrical Craft Helper
3863	Electrician
4150-1	Street Services Worker I
4150-2	Street Services Worker II
4152-1	Street Services Supervisor I
4152-2	Street Services Supervisor II
4158-1	Street Services Superintendent I

(c) Hiring Hall to be Employed As Needed in Such Numbers as Required:

0858	Carpenter - Hiring Hall
0860-2	Cement Finisher II - Hiring Hall
0869	Masonry Worker - Hiring Hall
0874-2	Plumber II - Hiring Hall
0899	Laborer - Hiring Hall

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Sec. 1.1. The appointing authority may, subject to the provisions of Los Angeles Municipal Code Section 52.32, authorize the issuance and use of Uniform Departmental Badges to persons employed in the following named classes of positions:

<u>Code</u>	<u>Title</u>
4156	Assistant Director Bureau of Street Services
4159	Director Bureau of Street Services
4283	Street Services Investigator
4285-1	Senior Street Services Investigator I
4285-2	Senior Street Services Investigator II
4285-3	Senior Street Services Investigator III
4286-1	Chief Street Services Investigator I
4286-2	Chief Street Services Investigator II

Sec. 2. Upon approval from the Office of the City Administrative Officer, or City Council if required pursuant to Council instruction, substitute authority positions may be filled using any class of position specified in Schedule "A" of the Los Angeles Administrative Code or approved Memoranda of Understanding (MOU). The approval shall specify the period during which the position shall be filled. The Office of the City Administrative Officer shall maintain a record of the positions approved for filling. Whenever the Office of the City Administrative Officer requires as a condition to the filling of a substitute position that a regular position be left vacant and the vacant regular position is authorized by the Council to receive adjusted compensation provided by the Notes of Schedule "A" of Los Angeles Administrative Code Sections 4.61 and 4.72 or an approved MOU, payment of the adjusted compensation may then be made to the person employed in the substitute position if he/she is otherwise qualified to receive adjusted compensation.

Sec. 3. The appointing authority may employ persons and assign duties appropriate to the employee's classification and pay grade in any class of position specified in Schedule "A" of Los Angeles Administrative Code Section 4.61 in lieu of vacant positions in a related occupational class series, including related training classes, which have been authorized in the appropriate department personnel ordinance or by resolution of the City Council. If the employee's classification is not in the related occupational class series of the vacant position, then approval is required from the Office of the City Administrative Officer and the Personnel Department prior to such in-lieu filling. The vacant positions into which employees are to be hired on an in-lieu basis, whether or not in a related occupational series, must have a salary or salary range equal to or higher than the salary or salary range for the classification and pay grade in which the persons are to be employed. At no time shall the total number of persons employed in the department, office or bureau exceed the total number of positions authorized. Whenever a vacant position used for the in-lieu filling of a classification provided under this section qualifies to receive adjusted compensation in accordance with the Los Angeles Administrative Code Section 4.61 Salary Notes of

Schedule "A" and Section 4.72, payment of the adjusted compensation may then be made to the person employed in lieu if that person otherwise qualified to receive such adjusted compensation.

Sec. 4. The personnel authority contained in this ordinance shall be limited by the amount of money available on the records of the Controller for the payment of salaries and wages in the appropriate departmental account.

Sec. 5. Pursuant to the provisions of Charter Section 252, this ordinance shall become effective upon its publication and shall remain operative until superseded by ordinance.

Sec. 6. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

Approved as to Form and Legality

MICHAEL N. FEUER, City Attorney

By   
VIVIENNE SWANIGAN  
Assistant City Attorney

Date 12/8/2021

File No. \_\_\_\_\_

The Clerk of the City of Los Angeles hereby certifies that the foregoing ordinance was passed by the Council of the City of Los Angeles.

CITY CLERK

MAYOR

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Ordinance Passed \_\_\_\_\_

Approved \_\_\_\_\_